



Position: Recreational Gymnastics Director

Location: Flip City Gymnastics, Langley/Pitt Meadows, British Columbia

About Us: Flip City Gymnastics is excited to announce the opening of our brand new, state-of-the-art facility—the largest gymnastics gym in British Columbia! Our mission is to provide a top-notch, fun, and safe environment where gymnasts of all ages and skill levels can thrive. Join us as we set the standard for recreational gymnastics excellence!

Overview: We are seeking a dynamic and experienced Recreational Gymnastics Director to lead our recreational programs. This role requires a balance of hands-on coaching and administrative duties, making it perfect for someone who is passionate about working directly with children while also handling essential office responsibilities.

Key Responsibilities:

- **Program Development and Management:**
 - Develop, implement, and oversee a comprehensive recreational gymnastics program for various age groups and skill levels.
 - Create engaging and age-appropriate class curricula and ensure alignment with industry standards.
 - Continuously evaluate program success and make necessary adjustments to enhance participant experience.
- **Staff Leadership and Training:**
 - Recruit, train, and supervise a team of recreational gymnastics coaches and assistants.
 - Provide mentorship and professional development opportunities to staff members.
 - Cultivate a positive and collaborative team environment.
- **Direct Coaching and Floor Presence:**
 - Actively coach classes and interact with students on the gym floor to ensure high-quality instruction and safety.
 - Maintain a visible presence during classes to engage with participants and parents.
- **Administrative Duties:**
 - Manage scheduling, registration, and communication with participants and parents.
 - Oversee the maintenance and safety of equipment and facilities.
 - Develop and implement marketing strategies to attract and retain participants.
- **Customer Service and Community Engagement:**
 - Address participant and parent concerns professionally and promptly.

- Foster relationships with local schools, community organizations, and gymnastics associations.
- Organize events and promotions to enhance community engagement.

Qualifications:

- **Certifications:**
 - NCCP C1 Artistic Gymnastics Certification
 - NCCP C1 Trampoline Certification
 - First Aid Certification
 - Respect in Sport Certification
- **Experience:**
 - Minimum of 5 years of experience in gymnastics program management or a related role.
 - Proven background in gymnastics coaching with hands-on experience.
- **Skills:**
 - Excellent leadership, organizational, and communication skills.
 - Ability to manage both floor coaching and administrative responsibilities effectively.
 - Strong problem-solving skills and the ability to create a positive, inclusive environment.

Schedule and Benefits:

- **Flexible Schedule:** We offer flexibility in scheduling to accommodate a healthy work-life balance.
- **Competitive Salary:** Compensation commensurate with experience and qualifications.
- **Benefits:** Comprehensive benefits package, including health and dental coverage, professional development opportunities, and more.

Why Join Us?

- Work in the largest gymnastics facility in BC with cutting-edge equipment and resources.
- Enjoy a dynamic role that combines hands-on coaching with strategic program management.
- Benefit from a supportive work environment that values professional growth and community impact.

Application Instructions:

To apply, please send your resume, cover letter, to ed.flipcity@gmail.com with the subject line “Recreational Gymnastics Director Application – [Your Name]”. Applications will be reviewed on a rolling basis until the position is filled.

Flip City Gymnastics is an equal opportunity employer. We celebrate diversity and are committed to creating an inclusive environment for all employees and participants.