

WESTERN CANADA CUP

Western Championships for Trampoline Gymnastics

PROTOCOL AND PROCEDURE MANUAL

Last Update October 25, 2022



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GENERAL

1. Terms of Reference

- 1) The Western Canada Cup (WCC) is held annually in one of the Western provinces.
- 2) The WCC must be hosted as a stand-alone event.
- 3) The purpose of this document is to articulate the responsibilities of the organizing committee, the host provincial federation and the visiting provinces and clubs.
- 4) No changes shall occur to the protocol policies and technical regulations during the year unless agreed to unanimously by all participating provinces.
- 5) Preliminary and finals competition shall be competed in the following disciplines:
 - i. Individual Trampoline –Level 1,2,3,4
 - ii. Double Mini Trampoline –Level 1,2,3,4
 - iii. Tumbling –Level 1,2,3,4
 - iv. Synchro –Level 1,2,3,4 preliminaries only.
- 6) Team selection: Level 3 and Level 4 should be targeted but in the case of a club / provincial team that physically does not have enough Level 3 and Level 4 athletes to make up an event team then Level 2 would be allowed as substitutions.

2. Westerns Canada Cup Committee

- 1) The Western Canada Cup Committee (WCCC) must hold two meetings annually: First at the WCC Coaches and Judges Forum, and then at the Annual Assembly which is recommended to take place at that year's National Championships.
- 2) The location for the Annual Assembly must be agreed upon and communicated at (or prior to) the WCC Coaches and Judges Forum.
- 3) The elected Chair will organize and conduct the meeting.
- 4) The meeting shall be an open forum.
- 5) Each province shall possess 1 (one) vote.
- 6) At the Assembly, a Chair of the WCC shall be voted on and elected by the provinces for a two-year term beginning in 2010 (elected on even years). The duties of the Chair of the WCC Assembly are:
 - Chair the WCC meeting at the Assembly
 - Prepare and circulate the agenda a minimum of one week prior to assembly
 - Circulate the minutes from the previous assembly
 - Update and circulate the Protocol & Policy Manual
 - Request a meeting room to conduct the assembly
 - Chair the Coaches and Judges forum at WCC.
- 7) Each province should be responsible for electing/appointing a representative to the Western Canada Cup Committee to provide support for the hosting province. They should be available to travel to WCC events. They are responsible for all communications and updates with their province.

8) Current Representatives – June 2022 Update

- BC – Jill Drake
- AB – Eran Silberg/Trish Quinney
- MB - Michelle Bonner
- SK – Cheryl Russell
- Committee Chair – Vacant

3. Management Committee

- 1) The Management Committee for Westerns is made up of each CEO/Executive Director, or their designate, from each of the provincial federations of BC, AB, MB, SK.
- 2) The role of the Management Committee is to ratify and approve WCC policies and regulations pertaining to hosting, operations and protocol.
- 3) The Management Committee shall meet each year prior to the assembly to review the WCC policy prior to the Westerns Committee meeting and provide recommendations and revisions for discussion to the Committee.
- 4) Since the provincial organizations are ultimately responsible for the hosting of WCC (as per Section 6.1) the Management Committee will have final approval of the WCC Policy & Protocol Manual.

HOSTING

4. Hosting of the WCC

The responsibility for hosting the Western Canada Cup shall rotate between British Columbia, Alberta and Saskatchewan. If Manitoba wishes to submit a bid to host in any given year, their request will be reviewed at the Assembly, and every effort will be made to give them an opportunity to host.

- 2022 BC
- 2023 Alberta
- 2024 Saskatchewan
- 2025 Manitoba - TENTATIVE

History of Hosting

1999	Alberta	Calgary
2000	British Columbia	Kelowna
2001	Saskatchewan	Regina
2002	British Columbia	Port Coquitlam
2003	Alberta	Okotoks
2004	Saskatchewan	Regina
2005	Alberta	Red Deer
2006	Alberta	Airdrie
2007	British Columbia	?
2008	Saskatchewan	Regina

2009	Manitoba	Winnipeg
2010	Alberta	Airdrie
2011	British Columbia	Port Coquitlam
2012	Alberta	Beaumont
2013	British Columbia	Port Moody
2014	Alberta	Calgary
2015	British Columbia	Port Moody
2016	Alberta	Calgary
2017	British Columbia	Port Moody
2018	Saskatchewan	Regina
2019	Alberta	Grande Prairie
2020	Cancelled	
2021	Saskatchewan	Virtual
2022	British Columbia	Port Moody

5. Competition Dates

- 1) The dates of the Western Canada Cup shall be established one year in advance.
- 2) It is recommended that the Western Canada Cup be held the first or second weekend of June. In years where Nationals is held in the first or second week of June, it is recommended that Western Canada Cup be two weeks beforehand.

6. Competition Site

- 1) The host province shall indicate at the Assembly the city in which they wish to hold the competition.
- 2) Once confirmation has been distributed, the host province shall not alter the location or date without the written notification to each participating province.

7. Organizing Committee

- 1) The host shall establish the organizing committee, which will act on behalf of the Provincial Sport Organization (PSO) organizing any or all aspects of the event.
- 2) The organizing committee may or may not be incorporated autonomously from the PSO. However, regardless of the legal status of the organizing committee, the PSO shall remain accountable for the preparation and the hosting of the event.

8. Information Bulletins

- 1) Bulletin #1 MUST be circulated FOUR MONTHS prior to the event and shall include the following:
 - i. Correspondence addresses (phone, fax, email)
 - ii. WCC meet Contact
 - iii. Exact dates
 - iv. Location
 - v. Accommodation information
 - vi. Entry fees
 - vii. All deadlines
 - viii. Equipment specifications
 - ix. Request for tentative / provisional registrations
 - x. Tentative schedule with training and competition times

- 2) Bulletin #2 MUST be circulated EIGHT WEEKS prior to the event and MUST include:
 - i. Full registration package, including all forms required for registering athletes
 - ii. Provincial Team / Club
 - iii. Full Name
 - iv. Level and events to be competed
 - v. Birth date
 - vi. All forms required for registering coaches and managers
 - vii. Provincial team/club name
 - viii. Full name
 - ix. NCCP certification and number
 - x. Name of accredited manager/chaperon
 - xi. Judges' information sent out to Provincial Judging Reps.
 - xii. Certification level and events
 - xiii. Judges must have a minimum P3 qualification
 - xiv. The process that payment for registration fees and any other costs will be.
 - xv. The deadline date for registration (will be four (4) weeks before the starting date of the competition.)
 - xvi. Medical information forms
 - xvii. Master Official DD sheets
 - xviii. Request for the perpetual trophy (Team All Around) to be returned
 - xix. Tentative competition schedule
 - xx. Status of onsite transportation
 - xxi. Information on meetings

- 3) Bulletin #3 MUST be circulated THREE WEEKS prior to the competition and must include:
 - i. Judging schedule
 - ii. Confirmed (entry verification list) registration for each province/club
 - iii. Final competition schedule
 - iv. Start Lists
 - v. Statue of Declaration (confirmation of all medical and waiver forms)
 - vi. Update Coaches Forum information

9. Dates and Deadlines

- 1) Registration - Athletes and Coaches - there must be an entry deadline of not less than four (4) weeks prior to the official date of the competition. Each Provincial PSO/club is responsible for submitting the completed electronic registration to the host committee on or before the stated deadline.
- 2) Failure to submit the registration by the stated deadline will result in the following fines being imposed.

REGISTRATION	DUE DATE	FINES
On or before the stated due date (complete without errors or omissions)	Min. 4 weeks prior to the start of the event	No fine
Late Registration 1 -7 days after the stated deadline	Accepted with penalty	\$20 per person
8 days after the stated deadline	No entries will be accepted	

10. Changes and/or Corrections

- 1) The host committee will compile all the entry information into the approved scorekeeping program and forward a complete entry verification list to each registered Provincial Team/club outlining each athlete's event(s) and competitive level(s) as listed on the electronic entry form. It is the responsibility of each participating club to verify the information as follows:
 - that all their athletes are properly registered in the correct event and level
 - the spelling of all their athletes' names
 - report errors and/or omissions
- 2) Failure to report any errors or omissions by the stated deadline will result in the following fines being imposed. All fines MUST be paid prior to the athletes being permitted on the competition floor.

CHANGES and/or CORRECTIONS	DUE DATE	FINES
1-4 days following the receipt of the Entry Verification		No fine
5+ days following the receipt of the Entry Verification	Accepted with penalty	\$10 per change (ie; 1 athlete changed in 3 disciplines = \$30)

11. Difficulty Sheets

- 1) Only the official WCC Difficulty sheets (DD sheets) shall be used. Master copies of the DD sheets will be sent with bulletin #2 and registration package. Please refer to item 17.0 for additional information.
- 2) Submission - only the FIG numeric system may be used to describe elements on the DD sheet, otherwise the card will not be accepted. DD sheets which are not legible will be returned to the club for resubmission.
- 3) Failure to submit the required DD sheets by the stated deadline will result in the following fines being imposed. All fines MUST be paid to the host committee prior to the athletes designated warm-up.

SUBMISSION	DUE DATE	FINES
On or before the stated due date (complete without errors or omissions)	Min of 10 days prior to the start of the event	No fines
1+ days following the stated deadline	Accepted with penalty	\$10 per late submission, error or omission (ie; 1 athlete changed in 3 disciplines = \$30)

12. Athlete Fees

- 1) **Shall be set annually by the host and approved by the WCC Committee. A registration fee of \$150 has been approved for 2023 in Alberta.**
- 2) Entry fees must be sent in advance with the list of entries, and prior to the stated deadline. Failure to send the entry fee in advance shall constitute a late entry. If payment is not received athletes will not be permitted onto the equipment for warm-up or competition for insurance purposes.
- 3) Post-dated cheques shall constitute a late entry.
- 4) Entry fees are non-refundable, except for injuries with a medical note.
- 5) A late fee of \$20.00 per athlete will be applied.
- 6) Fees for a virtual WCC will be \$80
- 7) **Registration for the Team Final event will be \$25 and is to be included with the registration fee.**

13. Coaches, Managers & Judges Fees

- 1) Entry fee for coaches is \$60 each
- 2) Entry fee for managers is \$0
- 3) Entry fee for Judges is \$0
- 4) Entry fees must be sent in advance with the list of entries, and prior to the stated deadline. Failure to send the entry fee in advance shall constitute a late entry.
- 5) Post-dated cheques shall constitute a late entry.
- 6) Entry fees are non-refundable, except for injuries with a medical note.
- 7) A late fee of \$20.00 per athlete or coach will be applied.

14. Equipment Safety Review

- 1) A basic equipment list should be circulated with Bulletin #1.
- 2) A penalty of \$500 plus costs shall be charged to the PSO of the host province if the event does not meet the minimum requirements by the start of the event. The host club/province will be responsible for the procurement of sufficient equipment to meet standards. The \$500 fine will go to the next hosting province.
- 3) A safety committee composed of the Meet Director, Judging Chair and one representative per province must approve all equipment and layout prior to warm-ups. The facility and the equipment must comply with the rules and regulations set by GCG.
- 4) Host must consult with the Provincial WCC reps to ensure that the safety of equipment and appropriate layout is as close to the GCG requirements as possible.

15. Video

- 1) It is the responsibility of the host province to provide video of all rounds of competition and have the necessary equipment available to properly review the video.

16. Medical

- 1) The LOC shall ensure that a minimum of two EMT/First Responders are in attendance during all training and competition sessions.
- 2) The LOC shall ensure that an Emergency Action Plan is available at the competition venue.
- 3) A first aid location must be provided where athletes, coaches, and officials may receive first aid assistance during all training and competition sessions.
- 4) It is not the responsibility of the first aid station to provide taping and bandaging services for chronic injuries. This is the responsibility of the athletes' club.
- 5) The organizing committee shall notify the nearest hospital that the competition will take place on specified days.
- 6) First aid should be either certified PARAMEDIC or FIRST RESPONDERS due to the risk of neck injuries. Physiotherapists DO NOT QUALIFY as first responders.

17. Liability Insurance

- 1) It shall be the responsibility of the host province to ensure that adequate insurance is acquired for all parties involved in the event.

18. Accommodation

- 1) The LOC will pre-book a minimum of 80 (eighty) rooms at the specific host hotels. After the established registration deadline, there will be no guarantees offered on availability and/or cost. The LOC will make every effort to secure reduced group rates.
- 2) Where a host hotel(s) is secured by the LOC, all teams are strongly encouraged to book at the selected host hotel(s).
- 3) Each visiting province/territory will be responsible to make their own reservations, and for payment of hotel costs.

19. Coaches and Judges Forum

- 1) The host province will schedule a meeting during the event to hear feedback from the coaches and judges to take to the Assembly for discussion. Provincial representatives will review the event at the Assembly.

20. Opening/Welcome Ceremonies

- 1) There must be an Official Opening/Welcome Ceremonies included in the event schedule. The Ceremonies must include, at minimum:
 - A march-in of athletes representing the teams - dressed in competitive attire or official team attire
 - An official welcome, either by assembled dignitaries or the Meet Director
 - Oaths: coach, judge, athlete
 - National Anthem

21. Hospitality

- 1) An adequate concession facility must be provided to service accredited participants and spectators.
- 2) A hospitality room or location must be provided for the benefit of dignitaries, judges, coaches and volunteers.
 - i. Breakfast will be limited to take-n-go continental style items
 - ii. Light meals only for lunch and dinner
 - iii. Bulletins will clearly indicate that the hospitality room will have light meals only.

AWARDS AND RESULTS

22. Individual Event Awards

- 1) Based on both Preliminary & Final scores.
- 2) Medals will be given for all disciplines in all categories from 1st to 3rd place.
- 3) Ribbons will be given for all disciplines in all categories for 4th to 10th places.
- 4) In the event of a tie in either Preliminaries or Finals, the GCG Tie Breaker rule shall apply.
- 5) The Individual All Around award (men and women combined) will be awarded for 1st to 6th place. To be eligible for this award athletes must compete in L3 or L4 in trampoline, double mini and Tumbling.
- 6) Level 1 and Level 2 athletes are not eligible for the All-Around competition.
- 7) The winners will be decided by adding their Trampoline, Tumbling and DMT scores from the preliminary round of competition.
- 8) The award winners will receive individual plaques.

23. Event Team Awards / Aggregate All-Around Team Award

- 1) The Event Team Final Awards will be given out in the form of a plaque for L3/L4 and medals for L1/L2 to each athlete on the top 3 teams. Team Awards will be presented as follows:
Team Final L3/L4 1st place, 2nd place, 3rd place
Team Final L1/L2 1st place, 2nd place, 3rd place
- 2) The Team All Around Awards are given out in the form of one plaque (or equivalent) to each of the top 3 teams. Team Awards will be presented as follows:
Team Final L3/L4 1st place, 2nd place, 3rd place
Team Final L1/L2 1st place, 2nd place, 3rd place
- 3) Aggregate All-Around (perpetual trophy)
L3/L4 in all 3 events ONLY awarded to 1st place
- 4) See Appendix for team finals tie breaker rules

24. Awards Presentation

- 1) All awards must be presented on an Awards podium.
 - 2) All athletes receiving awards (individual and team) must be dressed in their competitive attire (this means bodysuits for girls and singlet and shorts or longs for boys).
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- 1) An approved GCG scoring program will be the official scoring program used for this competition.
 - 2) It is recommended that computers be available for each Judging panel.
 - 3) The scoring program must be set up to use the GCG Tie Breaker Rule.
 - 4) All results shall be tabulated and checked and signed by the Chair of the Judges Panel, prior to publication and posting.
 - 5) Results must be posted in a neat, presentable format and in a location suitable for viewing by coaches, officials, athletes and spectators.
 - 6) An additional copy of each set of results shall be made available for each participating club at a specified pick-up location at their request. Only one designated person per club may pick up these results. It is recommended that the results are made available electronically at the end of each day.
 - 7) The results sheets must provide the following information:
 - All form scores
 - The difficulty scores
 - The total score
 - The rank orders
 - 8) All preliminary results must clearly indicate the finalists and competitive order for finals
 - 9) All results must be sent out electronically to each club and province in attendance at the event by the end of the competition.

24. Score Flashing

- 1) Each form score and difficulty score must be flashed for each round of competition.
- 2) In Synchronized trampoline, the synchro score must also be flashed for each pair of competitors.
- 3) Red / Green flags are used to signal a change in a routine or a completed routine.

TECHNICAL

25. Membership/Eligibility

- 1) All WCC delegates (coaches, officials and managers) must be compliant with the GCG safe sport initiatives.
- 2) All athletes must be in good standing with their provincial/territorial federation.

26. Provincial Team Selection

- 1) To be determined by each province.

27. Difficulty Sheets

- 1) Degree of Difficulty (DD) sheets provided by the OC must be used.
- 2) It is mandatory that the DD sheets be submitted by email at the requested time.
- 3) Athletes may not participate in specific warm-up or competition, until their difficulty sheets have been approved.
- 4) Only one difficulty card needs to be filled for a synchro pair.
- 5) All changes, errors or omissions following the stated due date will be subject to fines as stated in this policy.

28. Competition Rules

- 1) All GCG rules will apply for the competition, except that there will be no finals for synchronized trampoline. In case of a tie at any place after the preliminary round, the GCG Tie Breaker rule shall apply.
- 2) Groups in excess of 30 athletes will be split by the Gymnastics Canada age splits. There will only be one split per level.
- 3) One optional routine shall be completed for all levels of Synchronized Trampoline.
- 4) Mobility for DMT: "mobility finals" will be added for any L4 athletes who met the mobility requirements in preliminaries but had not qualified for finals, 11th place and up. These athletes will not be eligible for awards.

29. Team Final Rules

- 1) Eight teams, four L3/4 and four L1/2, compete in each event (TRI, TUM and DMT) of the Event Team Final.
- 2) The Provincial / Territorial Teams of each participating province/territory do not automatically participate in each Event Team Final. The Team Event is open to all clubs at the competition as long as they have at least three athletes in the event.
- 3) Teams wishing to be included in the Team Final must register and pay a \$25 registration fee.
- 4) The top three L3 and/or L4 scores and the top three L1 and/or L2 scores regardless of gender, from the preliminary round will determine the Teams to join each Event Team Final.
- 5) The eight teams will submit their four (4) athlete's names who will compete in the Event Team Final.
- 6) Team can choose their four (4) representatives without hindrance, regardless of gender or level.
- 7) Rules During the Event Team Finals:
 - All the Event Team Finals will be fresh start.
 - The draw will be by team and not a random draw.
 - Start order in each round will alternate teams as per FIG.

- apply.
- The competition will consist of one free routine/pass per athlete. FIG rules
 - In each event, the top three individual scores from each team will be added to determine the Team Score.
 - Individual Trampoline Team Final - 1 routine of 10 elements with no bonuses, minimums or maximums. DD is awarded as competed.
 - Double Mini-Trampoline Team Final- 1 pass of 2 elements with no bonuses, minimums or maximums. DD is awarded as competed.
 - Tumbling Team Final – 1 pass of 8 elements for L3 and L4 and 1 pass of 5 elements for L1 and L2 with no bonuses, minimums or maximums. DD is awarded as competed.

8) The Aggregate All-Around Team Awards are decided by summing points achieved for ranking in the Event Team Final. Any ties are broken by identifying the highest points given in a single event.

- 1st Place = 6 pts.
- 2nd Place = 5 pts.
- 3rd Place = 4 pts.
- 4th Place = 3 pts.
- 5th Place = 2 pts.
- 6th Place = 1 pt.

30. Athlete Dress Code

- 1) All GCG rules apply for proper attire for specific and general warm-up and competition. Athletes can wear either male or female TEAM uniform.

31. Competition Format

- 1) All competitive rounds shall proceed in the following manner:
 - i. At least 15 minutes prior to the start of the event, all judges including difficulty judges and recorders, shall be in place at the judging panel for the purposes of trial scoring, reviewing instructions from the Chair of the Judges Panel, discussing interpretations, etc.
- 2) Athletes should be called to the marshalling area 10 minutes prior to the start of the competition. On cue, they shall march in, in the competition order, and present themselves before the Chair of the Judges Panel and judging panel at their competition location.
- 3) Athletes may at no time approach the judging panel and /or the recorder's table during competition.
- 4) Athletes awaiting their turn or flight must remain quiet and considerate of those athletes competing.
- 5) Four spotters must be positioned around the trampoline, (less if throw mats are being used) whenever it is in use. The spotters should be appropriately dressed in a team tracksuit or competitive attire. Spotters should be, in the Chair of the Judges Panel opinion, of sufficient size as to be able to render assistance if necessary.
- 6) A coach is required at the DMT whenever it is in use. A certified Level 2, or higher, coach is required as a spotter whenever inversion skills are being performed. Spotters should be dressed in team tracksuit or competitive attire.
- 7) Standard warm-up time of 30 min run and stretch, with the following specific warm-ups immediately before their flight:
 - L1 and L2 1 minute/athlete with a minimum of 2-touch/athlete with a minimum 5 minutes per flight
 - L3 1 minute/athlete with a minimum of 3-touch/athlete, minimum 10 minutes per flight
 - L4 1 minute per athlete with a minimum 4 touch/athlete, minimum 10 minutes per flight
- 8) All athletes must receive a minimum of 1 touch on competitive equipment immediately prior to competing.
- 9) The schedule must include a 10-minute break for judges anytime a panel exceeds 3 hours.

32. Schedule

- 1) A draft schedule (event outline) should be circulated as soon as possible.
- 2) A flight cannot be called later than 8:30pm to ensure the competition will be finished no later than 9:00pm.

33. Officials

- 1) All provinces must provide qualified judges for the competition. The number of judges required is 25 plus 1 qualified local judge to be available in case a replacement is needed. This will be adjusted if extra panels are required.
- 2) The minimum qualification to be able to judge at WCC is P3.
- 3) The allocation of number of judges per province will be determined from the number of athletes from each province from the previous 2 years with each province providing a minimum of 2 judges if they are sending athletes. This information must be sent out as early as possible. (An appendix with the formula used to decide the number of judges per province is included.)
- 4) The previous host will provide the number of athletes from the prior year to the current host province after the Competition.
- 5) The Judging Chairperson of the Host Province will inform the other Provincial Judging Chairs of how many judges they are required to bring. This will be based on the number of athletes attending in the prior 2 years. This information will be circulated with Bulletin # 2. It is up to each province to coordinate their required number of judges to attend. Each Province will send their higher certified or experienced judges whenever possible. If a province is unable to meet their quota, they are to contact the Organizing Committee who will use their discretion if they are able to meet the requirements with judges from their province.
- 6) The list of the above judges, and their qualifications, must be submitted by the Judging Chair of each province, as part of the entry forms.
- 7) Failure to provide sufficient judges, or have those judges named not show up, shall result in a \$500 fine per missing judge which will be levied against the PSO.
- 8) All judges shall dress in appropriate attire, following the GCG regulations.
- 9) The Chair of the Judges Panel will report any infractions to the Meet Director who may then refuse participation to any judge who fails to comply with the dress standards set out above.
- 10) There will be three panels at all times except when Synchro trampoline is held when there will only be 2 panels.
- 11) Judges are not paid at these championships. However, a gift is appropriate. (Suggested value \$30 - \$40).

34. Coaches

- 1) Coaches of Trampoline and Double Mini must be fully certified at a Minimum of NCCP 2 Trampoline. Tumbling coaches may be fully certified NCCP Level 2 Artistic or Trampoline.
- 2) Upon request, an exemption of 1 year will be granted by their PSO for coaches without proper certification, providing they have a mentor coach available to work with them at the event.
- 3) All coaches must have completed Respect in Sport certification.
- 4) All coaches must have submitted a Police Record Check as per their provincial/territorial federation regulations.
- 5) All coaches must follow GCG and Western Canada Cup policies/rules regarding coaching attire.
- 6) Coaches wearing inappropriate or non-Provincial/Club Team attire will be asked by the Meet Director, Competition Head Judge, or their representative, to leave the competition floor.

35. Floor Marshall

- 1) Maintain a positive competitive environment, free of horseplay, distractions, and hazardous activities.
- 2) Control and limit access to the competition floor to only competing athletes, officials, coaches, and meet volunteers.
- 3) Attempt to keep the competition on schedule
- 4) Ensure the smooth flow of events on the competition floor, including warm-ups, march-ins and march-outs, and competitions.

36. Hosting Protocol to Handle Increasing Number of Athletes

- 1) Tier system. This was a 2016 update and requires no changes.
- 2) Present the ideas or solution in three tiers:
 - Tier 1 - can incorporate:
 1. Increase in the amount of equipment
 2. Delete provincial training blocks
 3. Add a day with Bulletin 1
 - Tier 2 - must have approval from WCC Technical Committee:
 1. Eliminate age splits (so this would eliminate number of finals)
 2. Not have individual finals for Level 1 and Level 2
 3. Eliminate synchro for Level 1 and Level 2
 - Tier 3 - future considerations
 1. Limit the number of athletes (discussion at the forum on the philosophy – inclusive/exclusive). The majority at the Forum felt WCC should be inclusive, so reducing participants would be a last resort.
- 3) Limiting by age (minimum age)
Implementation:
 - Tier 1 - the Host may implement this change without consultation if the numbers warrant and must notify provinces as soon as possible if any of the Tier 1 methods will be implemented. Tier 2 – the Host may consider but must have approval from WCC Technical Committee to implement.
 - Tier 3 – For future consideration.

37. APPENDIX

- Team Finals Tie Breaker Rules
- Judge Allocation

APPENDIX

1. Team Final Tie Breaker Rules

Team Competition Trampoline

In the case of a tie the ranking will be determined by the following criteria:

1. The team with the highest sum of the 3 best E-scores of the first routine and the 3 best E-scores of the second routine prevails.
2. The team with the highest sum of the 3 best T-scores of the first routine and the 3 best T-scores of the second round prevails.

If there is still a tie, the tie will not be broken.

Team Competition Tumbling

In the case of a tie the ranking will be determined by the following criteria:

1. The team with the highest sum of the 3 best E-scores of the first pass and the 3 best E-scores of the second pass prevails.
2. The team with the highest sum of the 3 best E-scores of the second pass prevails.

If there is still a tie, the tie will not be broken.

Team Competition Double Mini-Trampoline

In the case of a tie the ranking will be determined by the following criteria:

1. The team with the highest sum of the 3 best E-scores of the first pass and the 3 best E-scores of the second pass prevails.
2. The team with the highest sum of the 3 best E-scores of the 2nd pass prevails.

2. Judge Allocation

The allocation of number of judges per province will be determined by the number of athletes from each province from the previous 2 years with each province providing a minimum of 2 judges if they are sending athletes.

For Example:

Athlete Numbers

2017	2018	2017 + 2018	Percentage of total athletes	
British Columbia	353	121	474	36
Alberta	320	286	606	46
Saskatchewan	26	154	180	14
Manitoba	27	18	45	4

The total number of judges required is 25, plus a floater to be provided by the host province, so based on the previous two years' numbers the provinces would need to provide the following number of judges:

Percentage	Actual Number	Adjusted Numbers	
British Columbia	36	9	9
Alberta	46	11.5	11 plus floater
Saskatchewan	14	3.5	3
Manitoba	4	1	2

The host province may provide additional judges, if available, to alleviate the travel costs for other provinces, primarily BC and Alberta.